

Comstock Township Library  
Board of Trustees Meeting Minutes  
February 9, 2026

**Board Members Present:** Joe Calvaruso, Andrea Clark, Karen Jameson, Felicia Sidney, Jim VanSweden

**Absent:** Shari Donovan

**Staff:** Library Director Emily Kubash

**Audience:** No members of the public were present.

**Call to Order:** The meeting was called to order by Trustee Calvaruso at 7:00 p.m.

**Public Comment:** No members of the public spoke.

**Approval/Amendment of the Agenda:** On a motion from Trustee Jameson and seconded by Trustee Sidney, the Board unanimously approved the agenda as presented.

**Minutes:** On a motion from Trustee Jameson and seconded by Trustee Clark, the Board unanimously approved the minutes of the January 12, 2026 regular meeting.

**Treasurer's Report:** The Treasurer's Report was reviewed, discussed, and filed.

**Bills:** On a motion from Trustee Sidney and seconded by Trustee VanSweden, the Board unanimously approved the January checks and payments totaling \$123,447.92.

**Unfinished Business:** No unfinished business.

**Committee Reports:** No committee reports.

**Director's Report:** The Director's Report was reviewed, discussed, and filed.

**New Business:**

*Copy/Print service update* – The Board reviewed and discussed the presented quotes for print/copy equipment and maintenance service. On a motion from Trustee VanSweden and seconded by Trustee Jameson, the Board unanimously approved purchasing four new pieces of equipment from Cornerstone Technologies for \$18,693 which includes the maintenance and service plan.

*2025 Annual Report* – The Board reviewed the Report. Director Kubash noted overall circulation had gone up by a little over 3% from 2024.

**Other Business:**

*Action Plan Update: upcoming conferences* – The Board reviewed the upcoming national and state library conferences. Trustee Calvaruso suggested putting the American Library Association conference on the March meeting agenda so anyone interested in going could be approved to attend.

Director Kubash distributed a handout with upcoming online trustee training sessions being offered through the Library of Michigan, as well as an updated 2026 Library calendar.

The meeting was adjourned at 7:20 p.m.